



Medication Policy

There are times when it is necessary to administer medication to your child during school hours; therefore the following procedures should be followed:

1. Any medication, prescription or over-the-counter, will only be administered to your child by order of a licensed prescriber (usually your doctor or medical care provider). You will need to give the school nurse written authorization from the doctor and a written note from you, the parent/guardian, giving us permission to administer the medication. The authorization from your doctor and your permission must be renewed each school year or each time there is a change in instructions and/or prescription.
2. In order to administer Acetaminophen (such as Tylenol), Ibuprofen (such as Advil-administered to secondary students only), antacids and cold medicine to your child, we only need your written permission for the current year, and not a written authorization from your doctor. Mechanicsburg Area School District's physician gives us authorization to administer these medications.
3. Prescription medication must be brought to school in the original container provided and labeled by the pharmacy or doctor. Information must include the following:
 - a. Name of student
 - b. Date
 - c. Name of medication
 - d. Dosage of medication
 - e. Time to be taken
 - f. Directions
 - g. Date the medication should be discontinued
 - h. Quantity of medication sent to school
 - i. Signature of the licensed prescriber
 - j. Parent/guardian's signature
4. Over-the-counter medication must be in the original store container.
5. An adult should bring the medication to the school nurse. If this is not possible, you, the parent, must notify the school nurse prior to your child arriving at school. Tell the school nurse the name of the medicine, dose and number of pills that will be brought to school by your child that morning. Put the medication in a sealed envelope. Tell your child to bring the medicine to the school nurse as soon as he/she arrives at school.
6. All medication will be administered by the school nurse.
7. Your child may carry an inhaler if you have given the school a signed permission form from your child's doctor and you have completed the school's self-administration paperwork.
8. Your child is required to take the medicine in front of the person administering the medication.

Suggestions:

1. Ask your pharmacist to make a second labeled prescription bottle for medicine that must be taken at school and at home.
2. Medication that is to be given three times a day may be given before school, right after school, and at bedtime (unless a physician orders a definite time schedule).
3. If your child requires long-term medication, you should have a conference with the school nurse.

Please contact our school nurse if you have any questions regarding the administration of medication at school.